

Agnew Community Centre - Ron Mitchie 01325 301033 agnewcommunitycentre@btconnect.com		
Course	Date/Time/ weeks	Cost
Community Leaders' Award	TBC	TBC
Emergency First Aid at Work	TBC	TBC
Food Safety in Catering	TBC	TBC

Sure Start Children's Centre - Anne Hall 01325 319753 anne.hall-surestart@durham.gov.uk		
Course	Date	Cost
Skills for Life National Tests English and Maths	TBC	FREE

Greenfield Community and Arts Centre 01325 379048 info@greenfield-arts.co.uk		
Course	Date/Time/weeks	Cost
Singing (adults)	Monday 7.30pm—8.30pm	20.00
Floral Art	Friday 1.30pm—3.30pm	33.00
Fused Glass	Monday 5.30pm—7.30pm	41.00
Guitars Intermediate	Thursday 6.00pm—7.00pm	TBC
Guitars (adults)	Thursday 6.00pm—7.00pm	33.00
Laser Cutting	Tuesday 6.00pm—7.30pm	25.00
Make and Munch	Wednesday 6.30pm—8.30pm	40.00
Painting and Drawing	Wednesday 7.00pm—8.30pm	33.00
Spanish Beginners	Tuesday 5.30pm—7.00pm	33.00
Spanish Plus	Tuesday 7.00pm—9.00pm	41.00
Yoga	Wednesday 6.00pm—7.30pm	33.00

Woodham Village Community Centre - David Sutton Lloyd 01325 316144 d.suttonlloyd@btinternet.com		
Course	Date/Time/ weeks	Cost
Digital Photography	10 weeks	TBC
Computers for the Terrified (Drop In Session)	Weekly	TBC
Food Safety in Catering	TBC	TBC
A wide range of short taster courses available including:		
<ul style="list-style-type: none"> <li>Using printers, copiers and scanners</li> <li>How to use Skype</li> <li>Using Google Earth</li> </ul>		

Communicators Training Associates Ltd 01325 308840		
<ul style="list-style-type: none"> <li>ITQ ECDL - online learning course covering 3 modules; word processing, spreadsheets and powerpoint. Each module is approximately 13 hours - £45 registration fee</li> <li>Level 2 Award in Food Safety in Catering - qualification for anyone who works in the food industry. The modules are delivered online £29.99 for the course and £29.99 for the test</li> <li><b>Prepare to Teach in the Lifelong Learning Sector (PTLLS)</b> - 4 day introductory course to teaching. It is a Level 3 qualification and prepare anyone who is looking to go into the learning/teaching profession - £225</li> <li><b>Maths and/or English</b> - Work towards a recognised Level 2 (GCSE equivalent) delivered via online learning materials on the internet. Minimum of 4 hours learning per week is required. When your learning is complete you take a test at the Centre on the Industrial Estate in Newton Aycliffe - FREE.</li> </ul>		
For more information about the courses and start dates please contact the number above.		

**Potential E-Learning courses coming soon, various courses including: Equality and Diversity, Health and Safety, IT, On Line Languages, Social Care and Health, Workplace Skills and many more. Further information about these courses will be made available.**

Newton Aycliffe Community Learning Centre 01325 316558 ayliffe@bacoll.ac.uk		
Course	Weeks/ Hours	Cost
Computers for the Terrified including Internet and Email (can lead on to Start IT or Level 1 onwards)	3 weeks	FREE
Start IT Award* Word Processing and Internet and Email	30 hours	TBC
Level 1 Award* Spreadsheets, Word Processing, Database, Desk Top Publishing and Presentations	60 hours	TBC
Level 1 Certificate* Spreadsheets, Word Processing, Database, Desk Top Publishing and Presentations	100 hours	TBC
Level 2 Certificate* Spreadsheets, Word Processing, Database, Desk Top Publishing and Presentations	120 hours	TBC
Manual Book-keeping	30 hours	TBC
Computerised Accounts (SAGE)	30 hours	TBC
English & Maths up to Level 2 ( at a variety of venues)		FREE
Other courses: Business Administration, Customer Service, Playwork and Care all Level 1		
* Can join at any time throughout the year Concessions may be available, please contact the number above		

**FREE EMPLOYABILITY COURSES**  
**Work Club** - Interview techniques, Compiling your CV, letter writing, application forms, dress to impress, job search, body language etc.  
**Routeway to Administration** - 2 week programme (incl. Work Skills, Administration Level 1, Health & Safety)  
**Routeway to Customer Service** - 2 week programme ( incl. Work Skills, Customer Service Level 1, Health & Safety or Food Hygeine)  
**Routeway to Care** - 2 week programme (*coming soon*) ( incl. Work Skills, Care Level 1, First Aid)

Pioneering Care Centre 01325 321234 enquiries@pcp.uk.net		
Course	Date/Time/weeks	Cost
Lunch around the World - spice up lunch time with healthy, simple cooking from around the world	21/09/11 11.30am—1.00pm (5weeks)	3.50 per session
Generation eXercise - family fitness sessions to kick start your families journey to healthier lifestyle	TBC	3.50 (children up to 12 years old—FREE)
Shape up your Life - helping you begin your journey to a healthier lifestyle with our Health Trainers	10 weeks TBC	FREE
Tone and Stretch for Beginners - tone up with exercise and circuits	19/09/11 9.30am—10.30am	3.50 per session
Weight Management 12 weeks	20/09/11 9.30am—10.30am 20/09/11 6.00pm—7.00pm	3.50 per session
Family History	10 weeks 19/09/11 6.00pm—8.00pm	40.00
Maths and English up to Level 2	22/09/11 12.45pm—3.15pm	FREE

Newton Aycliffe Library Rosemary Hoban 01325 312856 Rosemary.Hoban@durham.gov.uk		
Course	Date/ Weeks	Cost
Confidence Building Workshop	Half Day	TBC
CV Writing Workshop	Half Day	TBC
Internet Shopping/ Ebay	5 weeks	35.00
Basic Maths and English	10 weeks	FREE

Woodham Community College Marie Oswald 01325 375482 m.oswald@woodham.org.uk		
Course	Date/Time/ weeks	Cost
English for Speakers of Other Languages (ESOL)	TBC	TBC

**For advice on learning and work please contact your local Nextstep service on free phone number 0800 100 900**

County Durham Furniture Help Scheme Steve Mitton 01388 721509		
County Durham Furniture Help Scheme based at Unit 18 Chilton Industrial Estate offers a Voluntary Work Experience/Employability Prospect Improvement course which provides:		
Work Experience and support with Employability Skills, CV Preparation, Mentoring, Confidence Building, Interview Techniques, Job Campaign Preparation and Information, Advice and Guidance. The duration of this course is 8—12 weeks and is FREE		